

Wellington Town Council

Town Mayor
Cllr P. Davis.



Town Clerk
KAREN ROPER
B.A (HONS) DMS
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697
Email: wellingtontowncouncil@telford.gov.uk
www.wellington-shropshire.gov.uk

POLICY & RESOURCES COMMITTEE

MINUTES OF THE MEETING HELD ON 7th NOVEMBER 2023.

Held at Civic Offices commencing at 7.00pm.

Present

Cllr Carter (Chairman)	Cllr. Luter	Cllr. Pierce	Cllr. Gorse	Cllr. Cook	Cllr. de Launey
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Also in attendance: P. Davis - Town Mayor, K. Roper – Town Clerk.

65/23 Welcome from the Chairman – Cllr Carter welcomed everyone to the meeting.

66/23 Apologies for Absence – Apologies were received from Cllr McGinn.

67/23 Declarations of Interest – There were no declarations of interest received at this point.

68/23 To approve the minutes and the confidential minutes of the meeting held on Tuesday 3rd October 2023 – The minutes were proposed for acceptance by Cllr de Launey he was seconded by Cllr Luter. The following members voted in favour Cllrs Carter, de Launey, Pierce, Luter, Gorse and Cook. There were no votes against and no abstentions.

69/23 Matters Arising

- **Parade Toilets** – The Clerk had previously circulated the response to the FOI request. She reported the amount of money collected from the toilets is approximately £80 every 6 weeks in coins. Cllr Pierce asked if the solar panels produced any additional income, the Clerk would make enquiries. Further work and analysis in relation to public toilets provision would take place in the New Year.
- **Speed indicator device** – The Clerk reported the units were due to be moved to Apley Ave and Whitchurch Road in the New Year. Enquiries about the suitability of lighting columns to hold a unit were being made for placements at Hollies Road following a request from a resident.
- **DBS Checks** – The Clerk had a list of members that needed to comply with the requirements of the scheme. The Clerk was asked to work with group leaders to enable compliance by the end of November. There were discussions around sanctions for non-compliance and the Clerk was asked to enquire if councillors' allowances could legally be withheld.
- **Members email addresses** – The Clerk said the Deputy Clerk was offering help with setting up the new email addresses for members. There were only 5 members left and the Chairman asked the Clerk to contact them individually requesting them to complete the process.
- **Cargo Bike** – The Clerk said the bike had been delivered and the Chairman thanked Town Council Staff for their organisation of the publicity around it.
- **Climate Hub Wellington Station Regeneration** – The Clerk said the meeting had not happened so asked members if they still wished for it to go ahead. The Chairman said a meeting should be held and suggested early December dates should be explored.

70/23 Finance Report - Cllr Carter said the papers had been circulated and asked members to

consider items 6 a-e. There were no questions from members, so Cllr de Launey proposed acceptance of items a – e listed below. He was seconded by Cllr Gorse and the following members unanimously voted in agreement, Cllr Carter, de Launey, Cllr Luter, Cllr Cook, Cllr Pierce and Cllr Gorse. There were no votes against and no abstentions.

a) To agree receipts for September 2023

b) To agree payments for September 2023

c) To agree Petty Cash for September 2023

d) Receipts/Payments – compared with budget as at 30th September 2023

e) Brief Financial Report

f) Responses to Grant Meeting Outcome – These had been circulated to members for information and the comments were noted.

- 71/23 Members to consider moving the Town Council Bank Account** - The Clerk had circulated a report detailing the problems experienced with Barclays to obtain a Sun Number. Following discussion Cllr de Launey said the Barclays branch in Wellington had closed so there was no reason to stay with them. He proposed moving to Unity Bank and was seconded by Cllr Gorse, the following members voted in favour Cllr Carter, de Launey, Cllr Luter, Cllr Cook, Cllr Pierce and Cllr Gorse. There were no votes against and no abstentions. The Clerk was instructed to start the process to move accounts to Unity Bank.
- 72/23 Purchase of Governance Pack from T&W –** The Clerk had circulated information about an offer from the T&W Governance team to provide up to date policy documents costing £900 for 3 years' service. The Clerk said in the current situation of restructure it might be a good idea to take up the offer. Cllr Cook proposed acceptance of the quotation, he was seconded by Cllr de Launey the following members voted in favour Cllr Carter, de Launey, Cllr Luter, Cllr Cook, Cllr Pierce and Cllr Gorse. There were no votes against and no abstentions. The Chairman asked for regular agenda items to recommend the policies to Full Council for adoption.
- 73/23 Regeneration Board Meeting of 19/10/23** - Cllr de Launey asked if members had any questions. There were none and the minutes were noted. The Chairman said the purchase of Wellington Market was now complete and there was a meeting with the traders on 15th November. Cllr Davies thanked Cllr Carter for his involvement in this massively important strategic achievement for Wellington. Thanks, were also due to all the Officers involved in making this happen, Cllr Cook and members were all in agreement.
- 74/23 The date of the next meeting was agreed as 5th December 2023**
- 75/23 Cllr Gorse proposed to close the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972, to discuss the final items on the agenda,** she was seconded by Cllr de Launey. The following members unanimously voted in agreement, Cllr Carter, de Launey, Cllr Luter, Cllr Cook, Cllr J. Pierce and Cllr J. Gorse. There were no votes against and no abstentions.

Chairman..... 5th December 2023